

APPLICATION FOR EMPLOYMENT



We at Plato's Closet® are committed to a policy of equal treatment and opportunity in every aspect of our employment relations without regard to race, color, religion, sex, national origin, age, disability, genetic information or other legally protected class status. This includes, but is not limited to, recruiting, hiring selection for training, transfers, promotions, compensation, and any company sponsored social and recreational programs.

Employment Application

Applicant Information

Name: _____ Date: _____

Address: _____

Email: _____ Social Security Number (optional): _____ Phone: _____

Referred by: Advertisement Agency Person Other: _____

Are you legally eligible for employment in the U.S.A? YES NO State age if under 18: _____

Position Applied for: _____ Salary Expected: _____

Are you available to work Full-time Part-time Seasonal Date available for work: _____

Shift Availability: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Specify schedule limitations _____

Were you previously employed by us? YES NO If yes, when? _____ List friends or relatives in our employ: _____

Other name(s) used while attending schools or places of employment indicated on this form: _____

Military Service? YES NO

Branch and Rank: _____

Dates of Service: _____

Can you perform the primary functions of this job with or without reasonable accommodations? YES NO

Education

High School: _____

Scholastic Average: _____

Graduated? YES NO

College: _____

Course of Study: _____

Scholastic Average: _____

Graduated? YES NO

Degree: _____

Vocational: _____

Course of Study: _____

Scholastic Average: _____

Graduated? YES NO

Degree: _____

Additional Education: _____

Course of Study: _____

Scholastic Average: _____

Graduated? YES NO

Degree: _____

Additional Comments Regarding Education:

Skills

List computers systems and software in which you are proficient: _____

Describe any point of sale system experience: _____

Please list languages that you can speak fluently: _____

Please list languages that you can write fluently: _____

Please list languages that you can read fluently: _____

Additional Qualifications

Please use the space provided below to summarize any additional information necessary to fully describe your qualifications.

Employment History

(List present or most recent employer first)

Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description:

Reason for Leaving:

Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description:

Reason for Leaving:

Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description:

Reason for Leaving:

Please indicate previous employers you do not wish contacted: _____

References

Please list three persons other than relatives or personal friends, who can judge your work ability.

Name: _____ **Occupation:** _____

Relationship: _____ **Phone:** _____

Name: _____ **Occupation:** _____

Relationship: _____ **Phone:** _____

Name: _____ **Occupation:** _____

Relationship: _____ **Phone:** _____

Applicant Authorization For Background Check

I authorize Plato's Closet to verify employment, as well as conduct criminal and vehicular record check. Signature:

_____ **Date:** _____

Applicant Certification and Agreement

All information written on this application is complete and accurate to the best of my knowledge. I understand that any misrepresentation of facts in this application disqualifies me from further consideration - or if employed - is grounds for dismissal. I understand that any employment offer is contingent upon satisfactory references and I authorize PLATO'S CLOSET to investigate past employment and education history, as well as references given on application.

I understand that if employed such employment may be terminated for just cause, or no cause, by PLATO'S CLOSET or myself at any time. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than an Officer, and then only when in writing and signed by the Officer, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

I fully understand and agree to all statements above.

Signature: _____ Date _____